

**TOWN OF PINETOP-LAKESIDE**

**RESOLUTION NO. 19-1511**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, ACCEPTING THE PRIMARY BID IN THE AMOUNT OF \$77,700.00 AND ENTERING INTO A JANITORIAL AND OFFICE CLEANING CONTRACT WITH A MOTHER'S TOUCH CLEANING; AND AUTHORIZE THE TOWN MANAGER TO EXECUTE ANY AND ALL DOCUMENTS IN CONNECTION WITH THE CONTRACT.**

**WHEREAS**, the Contract is funded by General Account and Park Funds in the 2019-2020 Fiscal Budget; and

**WHEREAS**, the Town has expanded its holdings of various buildings throughout the Town; and

**WHEREAS**, Town staff has reviewed past practices of hiring a full-time employee; and expanding the scope of work to include additional Town owned buildings; and recognizes that one full-time employee would not be equipped to manage the increased scope of work, and is recommending a different approach; and

**WHEREAS**, Town staff conducted a mandatory pre-bid meeting April 3, 2019 and a bid opening on April 16, 2019 for Janitorial and Office Cleaning Services; and

**WHEREAS**, the Town of Pinetop-Lakeside received two (2) sealed bids, with A Mother's Touch Cleaning submitting the lowest, responsive and responsible bid for monthly tasks in the amount of \$77,700.00; and

**WHEREAS**, Town Council approved the monthly bid submitted and omitted the quarterly and semi-annual tasks; and

**WHEREAS**, A Mother's Touch Cleaning is in agreement to provide the monthly tasks only and omit the quarterly and semi-annual tasks; and

**WHEREAS**, Town Staff reviewed the bid packet and qualifications of A Mother's Touch Cleaning, and recommends entering into to a Contract with the lowest, responsive and responsible bidder for janitorial and office cleaning services; and

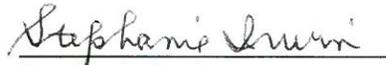
**WHEREAS**, the Town of Pinetop-Lakeside is in agreement with the terms and conditions set forth in the Contract Documents between A Mother's Touch Cleaning and the Town.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Town Council of the Town of Pinetop-Lakeside, Arizona approve Resolution No. 19-1511:

1. Accepting the bid in the amount of \$77,700.00 and entering into a Contract with A Mother's Touch Cleaning to provide Janitorial and Office Cleaning Services beginning July 1, 2019; and
2. Authorizing the Town Manager to execute any and all documents necessary to complete this contract.

**PASSED AND ADOPTED** by a majority vote of the Mayor and Town Council of the Town of Pinetop-Lakeside in an open meeting on this 6<sup>th</sup> day of June, 2019.

**TOWN OF PINETOP-LAKESIDE**

  
Stephanie Irwin  
Mayor

**ATTEST:**

  
Remilie S. Miller, MMC  
Town Clerk



**APPROVED AS TO FORM:**

  
William J. Sims, III  
Town Attorney