

**MINUTES OF THE REGULAR MEETING  
OF THE HONORABLE TOWN COUNCIL  
OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA,  
HELD ON THURSDAY, AUGUST 6, 2020  
IN THE TOWN COUNCIL CHAMBERS LOCATED AT  
325 W. WHITE MOUNTAIN BOULEVARD, LAKESIDE, AZ 85929**

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**A. Call to Order**

Mayor Irwin called the meeting to order at 6:00 p.m.

➤ **Roll Call**

The following Council Members were present:

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Stephanie Irwin	Mayor
Jerry Smith	Vice Mayor
Kathy Dahnk	Council Member
Carla Bowen	Council Member
Jim Snitzer	Council Member
Mazie Hastings	Council Member
Lynn Krigbaum	Council Member

Also Present:

Keith Johnson	Town Manager
Kevin Rodolph	Finance Director
Jill Akins	Town Clerk
Dan Barnes	Police Chief
Tony Alba	Community Services Manager

➤ **Pledge of Allegiance and Invocation**

Mayor Irwin led the Pledge of Allegiance to the Flag.

Pastor Kerry Neuhardt delivered the Invocation.

**B. Call to the Public**

Mayor Irwin called for Public comments. No comments were offered.

**C. Consent Agenda**

Mayor Irwin announced consideration of the Consent Agenda and explained that all items listed would be acted upon by a single vote of the Council, unless a member of the Council asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Vice Mayor Smith moved for passage of the Consent Agenda as. Council Member Dahnk seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Bowen		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared that all consent agenda items in these minutes were approved, passed and adopted with a 7-0 vote.

**C.1 Approval of the Minutes of the Town Council Regular Meeting held on July 16, 2020.**

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By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on July 16, 2020.

**C.2 Consider Liquor License Application #113968 Series #12 Restaurant License for Wine Mountains.**

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By a unanimous vote under the Consent Agenda, Town Council approved Liquor License Application #113968 Series #12 Restaurant License for Wine Mountains.

**C.3 Approval of the Town Check Register for the period June 1 through 30, 2020.**

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By a unanimous vote under the Consent Agenda, Town Council approved the Town Check Register for the period June 1 through 30, 2020.

**D. Business Before the Council**

Mayor Irwin announced that Public Comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by Staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

**D.1 Mayor’s Proclamation – August 2020 as Child Support Awareness Month.**

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Mayor Irwin proclaimed August 2020 as Child Support Awareness Month.

**D.2 Presentation and Update from CEO Ron McArthur of Summit Health Care.**

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Mr. Ron McArthur, CEO of Summit Health Care, said there was an outbreak of COVID in March 2020 on the Navajo Nation, which resulted in the stay at home orders, shutting down all elective surgeries and at that time an impact to the hospital was not seen. He said that on May 15, 2020, when the Governor lifted the stay at home order, two weeks later we saw a huge surge at the hospital that has gone on for seven weeks. He said that on June 17, 2020 in response to the surge the hospitals in Arizona signed a letter to Governor Ducey asking him to implement the requirement of masks statewide to help in stopping the spread of COVID. He said that on June 24, 2020, a week after that letter was sent, the Town of Pinetop-Lakeside went on record issuing a proclamation to require masks, the only public organization on the Mountain that has done that. The governing board at the hospital asked administration to take the lead in a leadership role in the “Wear a Mask” campaign. He said there was a meeting on July 9, 2020, including community and county leaders, and had their nurses give testimonials at the meeting explaining the impact that they were having taking care of COVID patients and what it means to their families. At the meeting they asked everyone in attendance to follow what Pinetop-Lakeside has done in requiring masks at the

county level as well as the other Cities and Towns. He said that Mayor Irwin took a leadership role at the meeting and challenged the others to follow their lead. He said he has spoken at meetings and has not had the same success that he has had with the Town of Pinetop-Lakeside. He said that as a follow-up to that meeting on July 9, 2020, the hospital has been placing ads and testimonials and he said that when the surge hit they were seeing 35 to 40 COVID patients a day in the hospital and today they have 17. He said it has been that way for two weeks. He said that the ER is seeing 15 to 20 COVID patients a day and today we had 5. He explained that this has been a huge impact to their employees and said that approximately 68 employees have tested positive and there are 19 nurses out today with COVID, which limits their capacity. He said that the county has provided surge teams from out of state, which consist of 14 nurses for two weeks then go home and then another surge team comes in replacing them. He said that the before and after of the wear a mask campaign has been very successful. He said that he is here tonight to thank the Mayor and Council for their leadership role and the example the Town has set and said that it has made a difference in the community and at the hospital.

In response to Councilmember Krigbaum, Mr. McArthur explained that there were rapid tests given to the reservation and Winslow, but he said that the test has a large false negative and if a test is negative most likely needs to be repeated because it has a 40% error rate. He said that they are seeing a significant decline and said that he hopes it stays this way. He said that they are watching what will happen when schools go back in session, but said that they have seen hardly any children, two that he knows of, and said that children have not been an issue for them. He said that the children do not seem to get it and that it is mostly the parents and grandparents.

Mayor Irwin said that we tried to get the message out regarding wearing a mask and said that the Town appreciates everything the Summit staff is doing for our entire community. She said that the Town is doing a campaign to collect items for their staff and breakroom, items including hand lotion, mints, gum, chap stick and anything that might make their lives a little bit easier. She explained that donations can be dropped off at Town Hall until August 19, 2020.

### **D.3 Presentation and Update from President Mark Vest of Northland Pioneer College (NPC).**

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Mr. Mark Vest, President Northland Pioneer College (NPC), said that he wanted to provide an update on the direction the college is taking regarding the fall semester. He said in March 2020 the college had to make changes and fortunately for NPC

the changes happened during spring break which allowed them more time to figure things out while students were away from the campus. He said due to the Governor's Executive Order all classes had to be held on-line and said that NPC was able to transition successfully. He said that during this time they began working on an operational plan for this fall. He explained that the plan for NPC's fall semester is that approximately 75% of all classes will be held on-line and 25% will be in-person classes. The face to face classes will be courses such as welding, automotive, fire science, law enforcement academy and courses that can be moved or held outdoors. He said that 30 students cannot be in a classroom because there is no way to practice physical distancing and those students would be with an instructor for three to four hours block at a time and he said that this is not feasible. He said that the fall on-line classes offered will use Zoom or WebEx and the instructor will have everything on-line. He said that because they are a county wide community college and they provide services in Apache county as well, with many different communities and early on the virus affected those communities at different levels and the communities responded in different ways. He said an operational plan and protocols had to be developed that are consistent across all of those locations. He explained that the fall semester will have the following requirements, trying to keep things as simple as possible, for all their employees, students and community members on campus: Watch your distance, Wash your hands and Wear a mask. He said that these are combined with separating out classes that they feel comfortable that can be run in an open environment and a face to face environment and meeting all of the protocols and the CDC guidelines and moving everything to on-line classes. He explained that they are trying to combine quality instruction and education with as much risk management as possible for their students.

**D.4 Consider Resolution No. 20-1559 and Acceptance of the Arizona Cares Funding.**

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Director Rodolph explained that the Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law by the President on March 27, 2020 and included \$150 billion appropriated to the Coronavirus Relief Fund (CRF) to be used for direct payments for specific uses to State and local governments. The Governor's Office for the State of Arizona created the AZCARES Fund to disburse funds providing immediate relief to local governments for public health and public safety expenses incurred from the time period of March 1, 2020 through December 31, 2020. The Town of Pinetop-Lakeside submitted an application to the State of Arizona to secure an AZCARES Fund Program grant. The Town received notice that the application has been approved. The Town is scheduled to receive the grant

in the amount of \$513,071 to assist with costs related to payroll expenses for public health and public safety during the Coronavirus pandemic.

**Attachments:**

Resolution No. 20-1559

AZCARES Grant Agreement

The AZCARES Fund Program grant was made available to municipalities based upon the payroll expenses for public health and safety. The Town of Pinetop-Lakeside appropriation is \$513,071. The Town was aware of this funding prior to budget meetings and this amount is included in the final budget which will be presented following this item at the August 6<sup>th</sup> Council Meeting.

Director Rodolph said that staff recommends that the Council approve acceptance of the State of Arizona AZCARES Fund Program Grant Agreement in the amount of \$513,071 and authorize the Town Manager to sign any related documents. Grant funds of \$513,071 received from AZCARES Fund Program grant will be used to assist with the costs related to payroll expenses for public health and public safety during the Coronavirus pandemic.

Council Member Dahnk moved to adopt Resolution No. 20-1559, accepting grant funding from the State of Arizona AZCARES Fund Program in the amount not to exceed \$513,071 and authorize the Town Manager to sign the grant agreement and other related documents and approve the associated budget transfers. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

**AYES**

**ABSTAIN**

**NAYS**

Mayor Irwin

Vice Mayor Smith

Council Member Dahnk

Council Member Bowen

Council Member Snitzer

Council Member Hastings

Council Member Krigbaum

Mayor Irwin then declared Resolution No. 20-1559 approved, passed and adopted with a 7-0 vote.

**D.5 Public Hearing for FY2020-2021 Budget and Consider Resolution No. 20-1560, Adoption of the Final Budget for the Town of Pinetop-Lakeside for the Fiscal Year Ending June 30, 2021.**

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Finance Director Rodolph said that a public hearing for FY2020-2021 would be held to consider the adoption of the final budget for the Town of Pinetop-Lakeside for Fiscal Year 2020-2021 in the amount of \$12,889,342.00. On July 16, 2020 the Mayor and Council adopted the tentative budget for FY2020-2021 and set the public hearing for the budget and expenditure limitation for August 6, 2020. As required by statute the budget was published twice in the local paper and a public hearing is scheduled tonight as part of the regular council meeting.

Director Rodolph said that the final budget of \$12,889,342.00 has not changed from the adopted tentative budget. The final budget represents all information that has been presented to the Council to date. Approval of this resolution will adopt the final budget for the Town of Pinetop-Lakeside for the year ending June 30, 2021. Adoption of the Budget establishes the spending plan for the following fiscal year. No expenditure of funds may take place that is not in conformance with the adopted budget.

Mayor Irwin called for a public hearing to allow comments on this matter. There being no comments, Mayor Irwin declared the public hearing closed.

Council Member Dahnk moved to adopt Resolution No. 20-1560, adopting the Final Budget for the Town of Pinetop-Lakeside for Fiscal Year 2020-2021. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

**AYES**

**ABSTAIN**

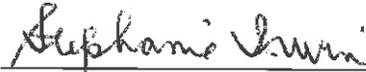
**NAYS**

- Mayor Irwin
- Vice Mayor Smith
- Council Member Dahnk
- Council Member Bowen
- Council Member Snitzer
- Council Member Hastings
- Council Member Krigbaum

Mayor Irwin then declared Resolution No. 20-1560 approved, passed and adopted with a 7-0 vote.

**E. Adjournment**

There being no further business at this time, the meeting was adjourned at approximately 6:32 p.m.

  
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Stephanie Irwin  
Mayor

ATTEST:

  
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Jill Akins, CMC  
Town Clerk



I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of Town of Pinetop-Lakeside, Arizona, held on the 6<sup>th</sup> day of August 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 6<sup>th</sup> day of August 2020.

  
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Jill Akins, CMC  
Town Clerk

