

**MINUTES OF THE REGULAR MEETING
OF THE HONORABLE TOWN COUNCIL
OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA,
HELD ON THURSDAY, JULY 16, 2020
IN THE TOWN COUNCIL CHAMBERS LOCATED AT
325 W. WHITE MOUNTAIN BOULEVARD, LAKESIDE, AZ 85929**

A. Call to Order

Mayor Irwin called the meeting to order at 6:00 p.m.

➤ **Roll Call**

The following Council Members were present:

Stephanie Irwin	Mayor
Jerry Smith	Vice Mayor
Kathy Dahnk	Council Member (<i>participated telephonically</i>)
Jim Snitzer	Council Member
Mazie Hastings	Council Member
Lynn Krigbaum	Council Member

The following Council Member was absent:

Carla Bowen	Council Member
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Also, Present:

Keith Johnson	Town Manager
Kevin Rodolph	Finance Director
Jill Akins	Town Clerk
Guy Willis	Police Commander
Tony Alba	Community Services Manager

➤ **Pledge of Allegiance and Invocation**

Mayor Irwin led the Pledge of Allegiance to the Flag.

Councilmember Hastings delivered the Invocation.

B. Call to the Public

Mayor Irwin called for Public comments.

Ms. Missy Campeau, 2055 Fir Drive, Lakeside, offered the following comments to the Council: *“I heard about the 320 RV spaces only recently, and I’ve been looking at what our roads look like in the summer and how they are not being taken care of, and the pot holes that we have to deal with. The least you are going to bring in here is 800 people, with family members and that kind of stuff. I live behind that area, behind Blue Spruce Estates and as it is we have people encroaching into our road and our private property, driving like maniacs. We have paid for our road, the City has not and then I talked to the head of the sewer department and he said no way could that size of a park could be handled by them and they would have to build on more, which is going to mean more taxes. If those are individual RV spaces you are not going to get individual taxes from those people, you will get it from the person who owns that particular piece of property. That concerns me. And with the COVID virus the way it is, we don’t need any more people to crowd our stores and we don’t need any more diseases or stuff like that. It also concerns me is that our stores are getting over taxed. Right now people walk into Walmart and it is completely empty. I ask that you really consider what impact this will have on our community.”*

Mr. George Campeau, 2055 Fir Drive, Lakeside, offered the following comments to the Council: *“I will reiterate what she just said, but living there behind where this RV park is going to go in and having all of the new hotrodders on their ATV’s, and UTV’s, and XYZ’s, and all of the rest of them, it’s ridiculous now and the Sheriff can’t keep up with them. And the parents they don’t seem to be parents anymore and they just let their kids and they just point in a direction and say go that way and then they come up into our area because we are right behind it and it is very convenient for them. It’s a mess now and this will just make it a bigger mess. And like my wife said, the impact, the roads, everything else we are trying to overcome now with what we have going on, it is just going to add to it.”*

C. Consent Agenda

Mayor Irwin announced consideration of the Consent Agenda and explained that all items listed would be acted upon by a single vote of the Council, unless a

member of the Council asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Vice Mayor Smith moved for passage of the Consent Agenda as. Councilmember Snitzer seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared that all consent agenda items in these minutes were approved, passed and adopted with a 6-0 vote. Councilmember Bowen was absent.

C.1 Approval of the Minutes of the Town Council Regular Meeting held on June 18, 2020.

By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on June 18, 2020.

C.2 Approval of the Minutes of the Town Council Regular Meeting held on July 2, 2020.

By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on July 2, 2020.

C.3 Approval of the Minutes of the Town Council Work Session held on July 7, 2020.

By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Work Session held on July 7, 2020.

D. Business Before the Council

Mayor Irwin announced that Public Comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and

explained by Staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Update on Camp Grace and its Programs.

Jennifer Brimhall said she is very passionate about and really exciting that we have some great programs that are going on at Camp Grace. She said that she has lived here for twelve years and her husband and her are from a medical profession. She stated when she moved here there was not a lot of activities for children with disabilities, and said that she has two children with learning disabilities, and said they struggled when they first came here because there was not a lot of opportunities for them to be able to express themselves, or to progress as a normal, regular, healthy child. She said that she wants kids throughout the White Mountains to experience something and that is where Camp Grace comes into play. She explained that she was not planning on being a camp owner but said that she was fortunate enough to be at the right place, the right time and with the right vision. She purchased Camp Grace in order to save Camp Grace. Since that time they have a large organization of individuals that have come together to start forming some of our dreams and desires. She said that there is no limitation at the camp; the camp is nondenominational, not affiliated with any school organization and they are open to all. She said their focus is to provide the “clean high”. She said it is a play on words. She explained that she is a Physical Therapist and said that she has developed special programs to ensure there is a successful approach for kids. White Mountain Performing Arts approached Camp Grace that they would like to hold a camp at Camp Grace for an amazing theater and performance camp. They would perform for the community, giving children an opportunity to perform, the children would be writing the screen plays, the music, create the costumes, work the lighting and market the play. Ms. Brimhall said that is Camp Grace’s mission and that is the “clean high”. This gives children an opportunity to find something they love, are passionate about and is not parent driven.

Ms. Brimhall explained that their Mission is elevating and Project Elevate is a non-profit organization that “Elevates all Children in Leadership, Performance and Adventure.” This keeps it open to lots of big and wonderful things.

Ms. Brimhall explained that Navajo County suicide deaths are three and a half times higher than the state average for children 19 and under. There is a high drug and alcohol use in our area and 39% of the children that live in our area are below

poverty level. Less than 15% of students graduate college. Camp Grace gives kids the opportunity to experience the clean high, helps students to get out of their homes and experience a camp environment, be with fellow peers of multiple nationalities, races and they can come together and experience a non-judgmental, wonderful camp experience.

Ms. Brimhall said that she has been working with Small Business Association and they believe there are endless opportunities for economic development in our community. She said this is not economic development for five to ten people, it would be for over 100 different, specialized areas that we can bring people to this area and get paid more than one to three times higher than minimum wage. This is a great opportunity for our community and rural development. She said they can provide a clean environment for children and give endless opportunities for success.

In response to Councilmember Snitzer, Ms. Brimhall said that Camp Grace is twenty acres and the age range is 8 to 18. She said that she hopes to acquire more acreage nearby and said that they have a big vision. She said she would love to stay in the Town of Pinetop-Lakeside, but said she needs to be able to expand, especially when they start to have larger groups. She said that Camp Grace is their hub and main headquarters.

D.2 Presentation from the Humane Society of the White Mountains.

Deena Pace, Director of the Humane Society of the White Mountains, said that she is passionate about their mission and what the Humane Society provides for the community. We appreciate the partnership with the Town and said that Barbara Lee is a wonderful Animal Control Officer and she represents the Town very well. She said that she knows that the Humane Society is not the only one in the community that has had challenges this year. She said that for the first six months of the year they have taken in 474 animals thru June and of those 124 have come from the Pinetop-Lakeside Town limits. They were able to reunite 82 of those with their families. She said they continue to network with other shelters that they partner with and with rescues to help move animals to other places for adoptions and make room for more. They have been busy with adoptions throughout the year. Although since March 2020 they have not had any dog adoptions off site, but there are cats again at Pet sense up for adoption.

Ms. Pace said that the Dog House Thrift Store had to close for five weeks, which has hurt financially. Their other fundraisers and adoption events that they

participate in have been canceled for the rest of the year. She said that during this time they lost one of their good volunteers who had passed away and said that he had left his entire estate to the Humane Society. His estate included some cash, a vehicle that they sold and a house they are fixing and going to sell. She said that this has kept them going during this time.

Ms. Pace said that in spite of everything going on in the world, our animals are happy and have no clue of the turmoil going on. They also know that the community will continue to support and help as much as possible. The Humane Society has been able to continue their kibble program and help people in need with pet food.

Ms. Pace said they have postponed their 50 year anniversary celebration that was going to be in June 2020. They have also canceled Happy Tails for this year, realizing that was the only decision they could make for the community, volunteers and supporters. She said that the animals need us now more than ever, because at last year's event they made \$130,000.00 from Happy Tails. She said they are working on ways to fundraise without having an event and that they will be doing raffles on their website soon.

In response to Vice Mayor Smith, Ms. Pace said that they do take prescription medication donations for both animals and humans, because some medications for humans can also be used on animals.

**D.3 Consider Resolution No. 20-1557, Adoption of the FY2020-2021
 Tentative Budget for the Town of Pinetop-Lakeside.**

Finance Director Kevin Rodolph stated that staff recommends the approval of Resolution No. 20-1557 adopting the FY2020-2021 Tentative Budget in the amount of \$12,889,342 and setting the public hearing and final adoption date for the budget. The budget development process began in March 2020 with departments preparing and presenting their capital budget requests to the Finance Director and Town Manager. Following the capital budget process, a similar format was utilized in preparing each department's operational budget. This work culminated in the Town Manager's Proposed Budget brought before Council during the work sessions held on June 9th and July 7, 2020. The Proposed Budget focused almost exclusively on maintaining current operations and service levels. The attached State budget forms include all of the information that was presented at the budget study sessions and special meeting.

Director Rodolph said that once approved, the official State forms will serve as the adopted Tentative Budget for FY2021. Adoption of the Tentative Budget establishes the maximum expenditure limitation for the following fiscal year. The final budget may be adopted at a lesser amount but it cannot exceed the Tentative Budget’s total. Once adopted, the required forms shall be published twice in the local paper as well as on our website and Council will be asked to adopt them as Final on August 6, 2020. An overview of the Tentative Budget will be presented during the meeting and will include a summary of the proposed FY2021 budget.

Director Rodolph explained that the adoption of the Budget establishes the spending plan for the following fiscal year. No expenditure of funds may take place that is not in conformance with the adopted budget.

Vice Mayor Smith moved to adopt Resolution No. 20-1557, adopting a tentative budget, adopting the estimated amounts required to meet the public expenses for the Town of Pinetop-Lakeside Fiscal Year 2020-2021, authorizing and directing publication of statements and schedules of the tentative budget, together with notice of hearing on said budget and notice of date of final adoption of said budget. Council Member Dahnk seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Bowen		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Resolution No. 20-1557 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.4 Public Hearing and Consider Ordinance No. 20-434 and Resolution No. 20-1558 regarding the adoption of the 2012-2014 Model City Tax Code.

Director Rodolph explained that the Town of Pinetop-Lakeside adheres to the Model City Tax Code according to State statute. The Model City Tax Code defines various taxable and non-taxable amenities, utilities, services, and commodities. Various sections of the Model City Tax Code have been amended either with

additions, deletions, clarifications, simplifications, or repeals by State statute or exemptions during various legislative sessions. It is necessary for the Town to pass this ordinance and resolution to incorporate all changes approved by the Municipal Tax Code Commission and bring our tax code up to date.

Director Rodolph said that staff has consulted with the League of Arizona Cities and Towns and has received ‘Exhibit A – A Summary of Changes to Model City Tax Code’. This document provides details about each change approved by the Municipal Tax Code Commission. The Town adheres to the Model City Tax Code and incorporation of these changes will not affect current tax rates. Staff recommends that Council approve the incorporation of all Model City Tax Code changes in order to bring our tax code up to date.

Director Rodolph stated that the Model City Tax Code (MCTC) is maintained by the Arizona Department of Revenue. This document is designed to assist the business community in determining which items are taxed by each individual city and town and which items are exempt from taxation. Each city and town determine which items are to be taxed as well as the exemptions to be granted. All proposed changes to the code are reviewed and approved by the Municipal Tax Code Commission. The MCTC provides a greater degree of uniformity and retains the right of individual cities and towns to determine the local tax base. The incorporation of the changes to the Model City Tax Code approved by the Municipal Tax Code Commission from 2012 through 2014 *do not* affect the current tax rates.

Mayor Irwin opened the Public Hearing. There were no comments made and Mayor Irwin closed the Public Hearing.

Vice Mayor Smith moved to adopt Ordinance No. 20-434 and Resolution No. 20-1558, incorporating into the local tax code all of the Model City Tax Code changes approved by the Municipal Tax Code Commission from 2012 through 2014 as described in ‘Exhibit A – Summary of Changes to Model City Tax Code’. Council Member Snitzer seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		

Council Member Hastings
Council Member Krigbaum

Mayor Irwin then declared Ordinance No. 20-434 and Resolution No. 20-1558 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.5 Reports from Council Committee Liaison.

Councilmember Hastings stated that the Historical Society has closed for the year. She said the Senior Center is serving meals to go which has been very successful. She said that the Senior Center Director is very inventive and they now have a reserve fund and said that the Director is actively been pursuing and obtaining grants. Fundraising events have been cancelled. She said that she enjoys attending the Humane Society board meetings and said that they have faced financial problems , but they are forward looking with excellent members on their board.

Councilmember Snitzer stated that TRACKS is up to 580 members and the membership is constantly purged and said that they are one of the biggest organizations around. They had their first meeting in four months and said that it was held outdoors at the equestrian center. He said that the White Mountain Nature Center released two of the three rescued Kestrels. He explained that a Kestrel is a type of falcon who hunt insects, lizards and mice.

Vice Mayor Smith said that before COVID the Town staff and council would go to the Senior Center to help serve meals at the Senior Center. He said that has been curtailed because congregate are not being served. Now they are starting that back up and last week they had 18 people attend and he said even at 50% capacity they can handle 58 people. Maybe we should start thinking about cleaning up or helping the Senior Center. He said that it is a great way to help the community. He said that the transportation committee that runs the bus systems in Town from Hon-Dah to Show Low to Holbrook did not reduce their runs when COVID hit. They did cut back and stopped bus service to Hon-Dah resort during their tribal lockdown, except on Tuesday and Thursday, and they are back to full service now. We have a great rural transit system.

Councilmember Dahnk said that the Nature Center has been open for a few weeks and said that they have had upwards of 45 people on a daily basis and that they are open Monday, Wednesday and Friday. They do make people wear mask, provide hand sanitizer and extended the display are into the large gallery room. She said

that they are planning to have fundraiser banquet in September, but said that it will be a different type of event. There will be a limited number of tickets so that social distancing can be maintained.

Councilmember Krigbaum said that she attended the Rainbow Lake Coalition meeting and said that the Natural Resources Working Group is meeting next week. The 4FRI meeting will be held by conference call next week. She said that the Forest Health Committee has not met and hopes for a meeting in the near future. The White Mountain Land Trust had an annual meeting. She said the Walk for the Woods has been postponed but not cancelled.

Mayor Irwin said that the Jack Barker Memorial Committee cleaned up the memorial park last weekend and said that they are making progress on a water feature and on a butterfly tree to commemorate the loss of children before their time. She said that there will be golf tournament on October 3, 2020, at Pinetop Lakes to raise money to reimburse the Town.

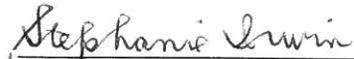
Town Manager Johnson said the statistics at Summit ICU were within three beds to reach their capacity and said that there has been a significant increase in positive numbers, off reservation, within our community, probably three times of what it was three weeks ago. He said that he knows that everyone is getting tired of the restrictions and wearing a mask but said this is going to be with us for quite a while and we all need to keep doing our part.

Town Manager Johnson said that the library will re-open on Tuesday and said that the hours will be from 10:00 a.m. to 6:00 p.m., Monday through Friday.

Mayor Irwin said plans are still being made for the Wall that Heals to come to Town November 5th through the 8th 2020. She said that Arizona has to be at the point where the Governor allows 250 to attend in a gathering and if not it can be rescheduled to 2021 or 2022.

E. Adjournment

There being no further business at this time, the meeting was adjourned at approximately 7:10 p.m.



Stephanie Irwin
Mayor

ATTEST:



Jill Akins, CMC
Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of Town of Pinetop-Lakeside, Arizona, held on the 16th day of July 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 16th day of July 2020.



Jill Akins, CMC
Town Clerk